

Wetzel County Chamber of Commerce
P.O. Box 271, 201 Main Street
New Martinsville, WV 26155
Telephone 304-455-3825 Fax 304-455-3637
E-mail chamber@wetzelcountychamber.com

OFFICE BUILDING DATA COLLECTION FORM

LOCATION

Name of Building:

Address:

City, State, Zip:

Zoning:

County:

SIZE

Total Square Feet Available:

Number of Floors:

Available Square Feet per Floor:

Will Owner Subdivide Space:

Acreage:

SPECIFICATIONS

Former use of the Building:

If Former Call Center, how many Work Stations:

Is Broadband Service Available (Yes/No):

Proximity to Point of Presence (POP):

Number of Parking Spaces:

Redundant Power Supply (Example: Backup Generator, UPS System):

Redundant Telephone Service (Yes/No):

Security System Installed (Yes/No):

Sprinkler System Installed & Type of System (Yes/No)(Example: Wet or Dry):

Date of Construction:

Number of Elevators & Use: (Example: Passenger or Freight):

Handicap Accessibility

- Restrooms (Yes or No):
- Ramping (Yes or No):

Type of HVAC System:

Build Out Required (Yes/No):

Ceiling Height:

Flood Zone:

Annual Taxes:

UTILITIES

Electricity:

Gas:

Water:

Sewer:

FOR SALE/LEASE

Sale Price:

Lease Rate:

Availability:

CONTACT INFORMATION

Name:

Company:

Address:

City, State, Zip:

Phone:

Fax:

Email:

Web Site:

REMARKS